

**EXECUTIVE
WEDNESDAY 5 JULY 2023
DECISION SHEET**

PLEASE NOTE: Set out below is a summary of the decisions made by the Executive on Wednesday 5 July 2023. Further details of the discussion and decision making for each item can be viewed in the minutes of the meeting.

Agenda Item No.	Title of Report	Decision
1	APOLOGIES FOR ABSENCE	Cllr Page, Cllr Marlow and Cllr Fawthrop
2	DECLARATIONS OF INTEREST	None.
3	TO CONFIRM THE MINUTES OF THE MEETING HELD ON 17 MAY 2023	Agreed.
4	QUESTIONS	One written question.
5	PROVISIONAL FINAL ACCOUNTS 2022/23	<ol style="list-style-type: none"> 1. The provisional revenue and capital outturns for the 2022/23 financial year and the earmarked balances on the General Fund as at 31st March 2023 be noted; 2. The variations in 2022/23 impacting on the Council's 2023/24 financial position be noted; 3. -The comments from Chief Officers as detailed in Appendix 2 of the report be noted; 4. The requests for carry forwards totalling £644k (net) as detailed in Appendix 6 be approved, subject to the funding being allocated to the Central Contingency in 2023/24 to be drawn down on the approval of the relevant Portfolio Holder; 5. The changes to the central contingency sum as detailed in para. 3.5 of the report be agreed; 6. A sum of £149k be set aside as a contribution to the Loneliness Strategy earmarked reserve as detailed in para. 3.8.1 of the report; 7. Council be recommended to set aside

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		<p>a sum of £2,000k as a contribution to the Building Infrastructure earmarked reserve as detailed in para. 3.8.2 of the report;</p> <p>8. A sum of £675k be set aside as a contribution to the Capital Fund earmarked reserve as detailed in para. 3.8.3 of the report;</p> <p>9. A sum of £400k be set aside as a contribution to the Arboricultural Backlog Fund earmarked reserve as detailed in para. 3.8.4 of the report;</p> <p>10. The utilisation of the Growth Fund as detailed in para 3.9 of the report be noted; and</p> <p>11. The redesignation of various earmarked reserves for utilisation for capital financing as detailed in para 3.6.3 of the report be agreed.</p> <p>12. Directors ensure that all future growth/cost pressures, prior to being reported to members for consideration, include all mitigation options and savings relating to their respective service areas recognising that any such additional costs are currently unfunded given the Council's budget position.</p>
6	CAPITAL PROGRAMME OUTTURN 2022/23	<p>1. The capital outturn position for 2022/23 be noted; and</p> <p>2. It be noted that the revenue outturn report elsewhere on the agenda requests the redesignation of various earmarked reserves which have been assumed in the capital programme financing.</p>
7	APPOINTMENT OF ASCOT SERVICES TO RUN THE FACILITIES MANAGEMENT AT CHURCHILL COURT	<p>3. The report be noted.</p> <p>4. A direct award via exemption to competitive tendering be made to Ascot FM for the services detailed in this report for a period of up to two years from 28 July 2023 at an upper estimate</p>

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		<p>of £1.562M per annum (whole life upper estimate of £3.125M).</p> <p>5. Authority be delegated to the Director of Housing, Planning, Property and Regeneration to conclude negotiations with Ascot Services to determine the scope and estimated contract value for this interim contract award and, if needed, to vary the scope of the services as the Council relocates from the Civic Centre to Churchill Court over the period of the contract term – noting the capped FM cost at paragraph 2.2 of the report.</p> <p>6. Authority be delegated to the Assistant Director of Legal Services to finalise and engross the contract as negotiated at paragraph 2.3 of the report.</p> <p>7. It be noted that, during the term of the interim contract, a full and compliant procurement process for the Facilities Management requirement will be undertaken as soon as reasonably possible for a new contract to commence within the interim period if possible (and no later than 28 July 2025). This will be subject to formal Member decision on the procurement strategy in due course.</p>
8	IT MANAGED SERVICE CONTRACT AWARD	<p>1. The IT Services Contract be awarded as detailed in the accompanying Part 2 report for a contract period of five years to begin on 16th December 2023, with the option to extend for a further five years and including the optional service as noted in Part 2 of this report.</p> <p>2. Delegate to the Director of Corporate Services and Governance in consultation with the Portfolio Holder for Resources, Commissioning and Contract Management, the authorisation to extend this contract for the period, and on the basis, of the recommendation at 2.1 in this report.</p> <p>3. Delegate authority to the Director of Corporate Services and Governance to</p>

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		<p>take decisions necessary to enable the implementation of the contract with the recommended bidder and to conclude all necessary contractual documentation.</p> <p>4. Note that the procurement process and associated activities have been undertaken with due regard to and compliance with necessary regulation, rules and guidelines and with the participation of all required internal services and functions. A summary of the process and activities is provided in this report.</p>
9	HOUSING WITH CARE STRATEGY	The proposed strategy be approved.
10	HOUSING OPTIONS & PREVENTION OF HOMELESSNESS FINANCIAL SPEND AUTHORISATION	<p>1. That the drawing down and spend of the following be approved:</p> <ul style="list-style-type: none"> ii. Increase in Homelessness Prevention Grant for 2023/24 of £360k. iii. The Accommodation for the Ex-Offenders Scheme grant funding of up to £148k per annum for 2023/24 and 2024/25 iv. The Rough Sleeping Initiative 5 (2023-24) grant funding of up to £428k. <p>2. Note that the report sets out the planned allocation of resources for the above three Grants.</p>
11	UK SHARED PROSPERITY FUND: PEOPLE AND SKILLS FUNDING	<p>1. The acceptance of the allocation of the UKSPF grant funding totalling £534,800 be agreed, the revenue budgets be adjusted accordingly, and the funding to be used for the interventions set out in paragraphs 3.6 - 4.17 of the report.</p> <p>2. Authority be delegated to the Director of Education and the</p>

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		<p>Director of Housing, Planning and Regeneration in consultation with the Portfolio Holder for Renewal, Recreation and Housing to move funding between the programmes to best respond to demand and ensure outputs and outcomes are met.</p> <p>3. The additional monies already allocated to Bromley through existing programmes set out in 3.4 of the report be noted.</p>
12	DIGITAL INFRASTRUCTURE: STRATEGIC INVESTMENT FUND	<p>1. Subject to a successful bid outcome, the use of up to £1m funding from SIF to deploy dark fibre using the communications provider procured by GLA via the TfL framework be agreed.</p> <p>2. A new one-off capital budget of £48,600 funded from the Council's Growth Fund earmarked reserve for connecting three new CCTV camera sites and one existing dark fibre network extension be approved.</p>
13	ADOPTION OF ORPINGTON TOWN SUPPLEMENTARY PLANNING DOCUMENT	<p>That the Orpington Town Centre Supplementary Planning Document be adopted as a local development document, subject to any further minor changes (e.g. related to formatting or mapping) prior to adoption.</p>
14	ADOPTION OF THE URBAN DESIGN GUIDE SUPPLEMENTARY PLANNING DOCUMENT	<p>1. The Urban Design Guide Supplementary Planning Document be adopted as a local development document, subject to any further minor changes (e.g. related to formatting or mapping) prior to adoption.</p> <p>2. The following documents be withdrawn:</p> <ul style="list-style-type: none"> • Supplementary Planning

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		<p>Guidance 1 - General Design Principles</p> <ul style="list-style-type: none"> • Supplementary Planning Guidance 2 - Residential Design Guidance • Design guides for shop fronts in Beckenham, Chislehurst and Bromley North Village
15	WATERBODY MANAGEMENT: KELSEY PARK LAKE	<ol style="list-style-type: none"> 1. A variation to idverde’s contract b agreed at a one-off value of £63k to undertake the survey work identified at paragraph 3.10 of the report and prepare the technical specifications for the tender of a works contractor. 2. It be agreed to proceed to procurement for a works contractor to deliver the project in accordance with the procurement strategy set out in paragraphs 3.21 – 3.24 of the report. 3. Authority be delegated to the Director of Environment & Public Protection, in consultation with the Portfolio Holder for Sustainability, Green Services and Open Spaces, to award the works contract to the successful tenderer up to the value remaining in the capital programme for the Kelsey Lakes. 4. A 15-month fixed term Project Manager post be created to deliver the project using the capital programme funding for Kelsey Lakes at an estimated cost of £80k as set out in paragraph 3.27 of the report. 5. A one-off variation to idverde’s contract of £17.5k for 2023/24 be approved to fund the desilting project at Croydon Canal identified

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		at paragraph 3.29 of the report.
16	DELIVERY OF ARBORICULTURAL SERVICES	<p>1. The procurement of additional suppliers to supplement the current arrangements for the delivery of arboricultural services be agreed, subject to the specific recommendations in Part 2.</p> <p>2. The drawdown of an additional £566k from the Healthy Bromley earmarked reserve be approved to enable the delivery of the Tremendous project.</p>
17	CONSIDERATION OF ANY OTHER ISSUES REFERRED FROM THE EXECUTIVE, RESOURCES AND CONTRACTS POLICY DEVELOPMENT AND SCRUTINY COMMITTEE	None.
18	LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000	Executive agreed to move to Part 2.
19	EXEMPT MINUTES OF THE MEETING HELD ON 17 MAY 2023	Exempt minutes confirmed.
20	PART 2: APPOINTMENT OF ASCOT SERVICES TO RUN THE FACILITIES MANAGEMENT AT CHURCHILL COURT	The Executive agreed the recommendations outlined in the report.
21	PART 2: IT MANAGED SERVICE CONTRACT AWARD	The Executive agreed the recommendations outlined in the report.
22	PART 2: DELIVERY OF ARBORICULTURAL SERVICES	The Executive agreed the recommendations outlined in the report.
23	PART 1: LONDON CRICKET TRUST NON-TURF PITCHES	That the England and Wales Cricket Board/ London Cricket Trust Grant be

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	FUND	<p>accepted, and it be agreed to proceed to procurement for the installation of the Non-Turf Pitches, and the scheme be added to the capital programme.</p> <p>It be agreed to delegate decisions on final locations for the Non-Turf Pitches to the Director of Housing Planning Property and Regeneration in consultation with the Renewal Recreation and Housing Portfolio Holder, ward councillors and stakeholders.</p>
24	PART 1: VARIATIONS TO THE CONTRACT FOR PARKS MANAGEMENT AND GROUNDS MAINTENANCE	<p>1. The following variations (modifications) to the contract for parks management and grounds maintenance with idverde be approved:</p> <p>(i) Up to £880k for the delivery of projects funded by the Platinum Jubilee Parks Fund, as set out in paragraphs 3.6 – 3.8</p> <p>(ii) Up to £235k per annum for the remaining contract term (£940k cumulatively for the initial term or £2.82m if extended) for park infrastructure repairs, as set out in paragraphs 3.9 – 3.11</p> <p>(iii) £69k per annum for the remaining contract term (cumulatively £276k for the initial term of £828k if extended) for additional weekend cleansing, as set out in paragraphs 3.12 – 3.14.</p> <p>(iv) Up to £71k per annum for the remaining contract term (cumulatively £284k for the initial term or £852k if extended) for PROW infrastructure works, as set out in paragraphs 3.15 – 3.16</p> <p>(v) £83k for the initial term (£97k if extended) for the payment of the Countryside Stewardship Grants</p>

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		<p>as set out in paragraphs 3.17 – 3.18.</p> <p>2. Authority be delegated to the Assistant Director Environment (Carbon Management & Greenspace) to undertake variations as required and through the appropriate contractual process for resolution 1 (i), (ii) and (iv) within the values authorised.</p> <p>3. The scheme of delegation for authorisations in relation to future variations (modifications) to the contract for parks management and grounds maintenance as set out in paragraph 3.21 of the report be approved.</p>

The meeting ended at 19:50

Philippa Gibbs
Democratic Services
 06/07/23